

February 1, 2021

### Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order February 1, 2021 at the Chandler Town Hall, 401 E. Lincoln at 6:00 p.m.

**Roll call: Present** - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

**Absent** -

#### Pledge of Allegiance

**Minutes:** Motion was made by Ron Whitledge to approve the January 19, 2021 regular meeting minutes as written, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Town Attorney:** Josh presented the holiday schedule memorandum for approval. Josh explained this will update the union contract to reflect the changes in holidays for union employees that was negotiated in exchange for higher raises. Motion was made by Kim Burnett to approve the memorandum, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Josh explained to the council that the state legislature is trying to pass laws that will make annexations more difficult in the future. If the town is interested in annexing more property, it will be easier for the town to do it sooner rather than later.

**Police Chief:** Report emailed. Bob asked for guidance regarding a nuisance and unpaid fines at 202 Illinois St. After some discussion, the council agreed we should do everything possible to remedy the issue. Josh advised Bob to send a notice first. The town can declare it unsafe at the next regular meeting and hold the homeowner responsible for cleanup costs if they don't respond to the notice. Bob said in the future he will follow the same procedure with each property: issue 3 fines, then issue a notice, then forward documentation to Josh. Bob said may have to do the same with 816 Washington St. Tonya asked if we have an ordinance for trash cans. Kim asked Bob to look into a property on the corner of Jefferson and First. Josh and Bob confirm we do and it requires them to be put out no more than 24 hours before and after the pickup time. The ordinance also regulates where the trash cans can be stored. Tonya asked if there's a way to issue a notice to everyone and Misty offered to add the notice to the next utility bill. Bob also mentioned the road next to the apartments near the funeral home is private. He confirmed with Josh that he can't issue fines unless there's trash or abandoned vehicles.

**Fire Chief:** Report emailed. Tonya mentioned the fire department is having issues with their emails and will ask Rob to look into it. The fire department tried to email the council regarding a 50% match grant from the DNR to purchase 2 sets of turnout gear for about \$5,300. Sandy asked if we have the money to

match. Brian said that our spending from the CCD fund has decreased, so we can use it for the match. Motion was made by Cheryl Amos to approve the grant application, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Director of Public Services:** Report emailed. Tonya summarized his email. Michael Demarest will start Feb. 1, Greenwood sewer service will be paid with the Heim Road surplus funds and Grover said he already issued permits, and Ragle has started on Washington.

**Utility Administrator:** Report emailed. Misty said he was contacted by Kevin Hill from NFP and asked if the council would like him to provide another insurance quote. Tonya said yes, we should at least look at other offers.

**Environmental Manager:** Report emailed. Grover said he's still working on the list of streetlights. He is organizing two lists, about 25 on the first list is higher priority and around 12-15 on the second list.

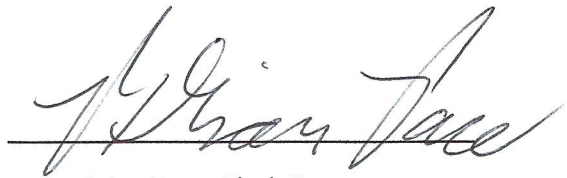
**Clerk Treasurer:** Report emailed. Brian notified the council that Principal approved the change in coverage period to synchronize our renewal with our health insurance. Brian also mentioned he will work with Josh to get a capital asset and credit card policy ready for approval at the next meeting. He explained it needs to be submitted with the annual report to address comments in the latest audit.

**New Business:** Tonya asked the council how they feel about zoom meetings. Misty reminded the council that we have a public hearing advertised to be on Zoom for the next meeting. After some discussion, the council agreed to go back to in person meetings starting in March.

**Old Business:** Sandy asked about our thank you letter for Super Cutz for putting up Christmas lights. Misty said our first card failed to deliver, but she will send them another with a gift like cookies. Tonya suggested installing solar lights on trees. Sandy suggested replacing a light every year. Bob also suggested banners.

**Claims:** Kim Burnett made a motion to approve claims as presented in the amount of \$586,359.75, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Tonya Wester to recess meeting, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

  
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Tonya Wester, Council President  
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Brian Pace, Clerk Treasurer