

January 19, 2021

### Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order January 19, 2021 at the Chandler Town Hall, 401 E. Lincoln at 6:00 p.m.

**Roll call: Present** - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

**Absent** -

#### Pledge of Allegiance

**Minutes:** Motion was made by Ron Whitledge to approve the January 4, 2021 regular meeting minutes as written, second by Sandy Elder. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Citizens on the Agenda:** Steve Marchand from the Economic Development Coalition of Southwest Indiana proposed a resolution to the council to apply for a state OCRA grant. He explained the Covid-19 Phase 3 program will provide a grant up to \$250,000, depending on the number of local businesses, with no local match to help local businesses. The proposal is due January 29 and we'll have to have a public hearing in February and the application is due February 26. The grant awardees will be announced April 1. If the town receives a grant, then local businesses can start applying to the town for aid. The town can then start issuing aid at the end of April. Misty, Grover, and Bob volunteered to get a list of local businesses. Tonya offered to spearhead the effort. Motion was made by Ron Whitledge to approve Resolution 2021-01, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried. The council agreed to hold the public hearing on the February 16.

Brian Mundy from BLN presented a change order for the Green Valley Dr. Area Stormwater project. The project is about 75% complete, but Ragle won't be able to finish grading and seeding till weather improves. The change order extends the deadline for substantial completion from February 7 to May 3 and final completion deadline from March 9 to June 2. Tonya asked about ruts and Brian said he will ask the contractor to make repairs and block it off. It is semi-functional, but they are waiting to receive outfall structures to finalize it. Motion was made by Kim Burnett to approve the change order, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Brian also submitted a pay app for the Green Valley Dr. Area Stormwater project. The pay app is for \$93,065 and with a retainage of \$9,306.50 leaving \$35,751.50 left to be paid from the contract. Motion was made by Ron Whitledge to approve the pay app, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Town Attorney:** Josh presented Ordinance 2021-02 – An Ordinance Addressing Traffic Code Violations for its second reading. Josh explained the ordinance helps to streamline issuing fines for violations, but the amounts and violations haven't changed. After some discussion about writing tickets, Bob asked if the police department could directly collect money for violations and report nonpayments to the attorney. Tonya agreed. Motion was made by Cheryl Amos to approve ordinance 2021-02, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Josh presented form CF-1 for Culligan's tax abatement. They initially estimated 5 full time employees would be hired with a combined salary of \$178,275, but they've reported 10 full time employees with a combined salary of \$465,396. Motion was made by Ron Whitledge to approve CF-1 for Ben Gore, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Police Chief:** Report emailed. Bob thanked Josh for working on the ordinance. Bob talked with the Vectren employee about streetlights and asked about replacing them with LED. He explained Vectren will only replace what they can't fix and Lynnville's was done by Duke. A privacy fence was put up at the lodge and Grover said he would see if they have a permit.

**Fire Chief:** Report emailed. Tonya mentioned that the fire department also got stop the bleed kits with the money raised from the fund raiser she mentioned at the last meeting.

**Director of Public Services:** Report emailed. Rob asked to replace a 2005 Ford with a new 2021 Ford 4x4 from DPatrick Ford at a cost of \$28,055.60. Motion was made by Ron Whitledge to approve the purchase, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob sent pay app #4 for the Downtown Waterline project. The pay app is for \$285,840.81 which includes \$60,187.46 for successful testing of previously installed water lines. The council briefly discussed some concerns, but Tonya mentioned the project isn't finished yet. Motion was made by Cheryl Amos to approve the pay app, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob sent pay app #5 for the Bell Road Waterline Relocation project. The pay app is for \$172,197. The only thing left for this project is the final punch list and retainer release. Tonya mentioned it looks good and several new fire hydrants were installed. Motion was made by Sandy Elder to approve the pay app, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob notified the council he would like to hire Michael Demarast. Rob expects to hear back Tuesday if he accepted the offer.

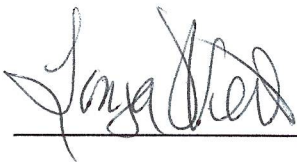
**Utility Administrator:** Report emailed. Misty reported an old refrigerator is leaking water and asked about replacing it. Motion was made by Kim Burnett to allow Misty to select a new refrigerator for up to \$800, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Environmental Manager:** Report emailed. Grover gave the council summary information for 2020 permits. Grover mentioned the 29 new mobile home permits cover about 1 year and 6 months. He has a list compiled and plans to go out at night to find locations for streetlights and expects to have it finalized soon. Bryan Crowley agreed to attend a meeting and will consider being a member of the APC.

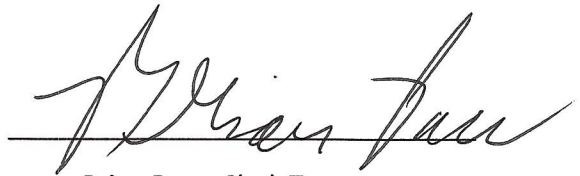
**Clerk Treasurer:** Report emailed.

**Claims:** Sandy Elder made a motion to approve claims as presented in the amount of \$478,605.28, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Tonya Wester to recess meeting, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

A handwritten signature in cursive script, appearing to read 'Tonya Wester', written over a horizontal line.

Tonya Wester, Council President

A handwritten signature in cursive script, appearing to read 'Brian Pace', written over a horizontal line.

Brian Pace, Clerk Treasurer