

February 16, 2021

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order February 16, 2021 through Zoom at 6:00 p.m.

Roll call: Present - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

Absent -

Pledge of Allegiance

Minutes: Motion was made by Ron Whitledge to approve the February 1 regular and executive minutes with the typo in Bob's section corrected, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Public Hearing, CDBG COVID-19 Response Program: Tonya suspended the regular meeting, opened the public hearing, and introduced Steve Marchand from Economic Development Coalition of Southwest Indiana. Steve took attendance for his records that will be used in the application. Steve explained that in phase 3 of the COVID-19 Response Program, the town can apply for up to \$250,000 with no match requirements and can provide up to \$10,000 of that money to businesses within 2 miles of the corporate limits for relief due to the coronavirus. The town's application will need to be submitted by March 11 and awards will be announced April 15. If the town receives the grant, local businesses can apply for relief the week of April 19 and the recipient list will be finalized the week of April 26. We will then have to hold a second public hearing in May before releasing funds. The Coalition will charge 6.25% for grant administration (\$6,250). Steve invited any one to ask questions and didn't receive any. Future questions can be emailed to him or mailed. Tonya closed the public hearing and reopened the regular meeting.

Town Attorney: Josh presented Resolution 2021-02 – Credit Card Policy. Brian explained the policy is needed to address comments in the last audit. Motion was made by Cheryl Amos to approve Resolution 2021-02 with the typos discussed corrected, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Josh presented Resolution 2021-03 – Capital Asset Management Policy. Brian explained the policy is needed to address comments in the last audit. Motion was made by Kim Burnett to approve Resolution 2021-03 with the typos discussed corrected, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Brian explained he will have the annual report ready by the next meeting. Misty asked how long it would take to finish the capital asset ledger. Brian said he was unsure and will ask Baker Tilly for guidance.

Police Chief: Report emailed.

Fire Chief: Report emailed.

Director of Public Services: Report emailed. Rob sent pay app #5 for the Downtown Waterworks project for approval. The net amount to be paid to Ragle is \$162,272.49. Motion was made by Ron Whitledge to approve pay app #5, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Tonya mentioned some items from Rob's report: he's having a meeting with Reinbrecht group to discuss easements for the Jenner Road project, he received 3 quotes for the sewer extension at Greenwood Road and the low bid is from BMB Inc. at \$98,675 which will be paid from leftover Heim Road project money, another sewer extension will be needed at the east end of town. The council discussed the snow and Tonya was happy to see our plows out but received a complaint that there was no plowing on Klein Rd. Bob told her only our main roads are plowed.

Utility Administrator: Report emailed.

Environmental Manager: Report emailed. Grover sent his list of lights to Vectren and they'll check sites after the weather improves. Tonya asked for an update on Henry's. Grover hasn't received an update yet, but he knows they'll have to pay rent to Super Cutz if they don't have the property cleaned by the deadline.

Clerk Treasurer: Report emailed.

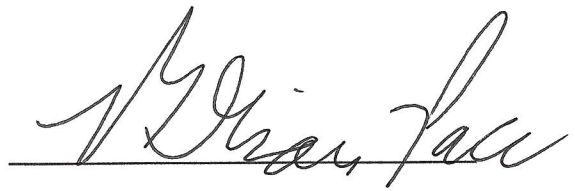
Old Business: Tonya asked the council how they feel about meeting in person and the council agreed to start meeting in person at the next meeting.

Claims: Ron Whitledge made a motion to approve claims as presented in the amount of \$328,507.29, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Tonya Wester to recess meeting, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.



Tonya Wester, Council President



Brian Pace, Clerk Treasurer