



December 6, 2021

### Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order December 6, 2021, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

**Roll call: Present** - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

**Absent** -

#### **Pledge of Allegiance**

**Minutes:** Two typos were in the regular minutes. The minutes say Sandy voted yes to approve the Nov. 1 minutes which should be corrected to abstain, and Brand should be Brad. Motion was made by Ron Whitledge to approve the November 15, 2021, regular meeting minutes with corrections, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

One correction is needed in the executive minutes. Kirk Tevault should be included in the attendance. Motion was made by Ron Whitledge to approve the November 18, 2021, executive meeting minutes with corrections, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Kim Burnett to approve the November 29, 2021, special meeting minutes, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Town Attorney:** Cassie Vivian attended the meeting in Josh's place. She presented Ordinance 2021-04 and explained that it was approved by the APC with the changes made by the council, but it will need a final vote from the council to pass. Motion was made by Ron Whitledge to approve Ordinance 2021-04, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Cassie presented Resolution 2021-15. She explained that this approves the transfer of the drive at the Emmie June Cove project to the town after agreeing to the conditions discussed with Rob. Motion was made by Cheryl Amos to approve Resolution 2021-15, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Tonya asked Grover to talk with Aigner about demolishing the smaller building at the Emmie June Cove project. Grover said they were planning to do it in the spring, but Ron said he's talked with him and some of the demo work may be done sooner.

**Police Chief:** Report emailed. Bob asked the council to declare Tim Schuble's gun as surplus, so he can keep it as a retirement gift. Motion was made by Cheryl Amos to declare Tim Schuble's gun as surplus, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Fire Chief:** Report emailed. Spencer reported that the town will have to order the lights for the new truck now to avoid a cost increase. He's looking into ordering the camper shell, but we may have to pay for half as a deposit to secure the quoted price. He also reported that the pump on engine 21 is not testing right, but they believe it's a minor issue and will update the council when they learn more.

**Director of Public Services:** Report emailed. Rob left pay app #14 for the Downtown Waterline Replacement project. The net amount to be paid to Ragle is \$281,641.12. Motion was made by Sandy Elder to approve pay app #14, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Utility Administrator:** Report emailed.

Misty submitted quotes for a AV system. HPR systems quoted \$17,720 and Midwest Systems quoted \$20,570, but it includes additional microphones and a deluxe camera. Motion was made by Cheryl Amos to approve the quote from Midwest, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett abstain, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried. Sandy asked if ARP money can be used and Brian agreed it could be.

**Environmental Manager:** Report emailed. Tonya announced that Jed has already quit, and she would like to schedule an executive meeting to discuss their options. The council agreed to have an executive meeting on the 9<sup>th</sup> at 4:30.

**Clerk Treasurer:** Report emailed. Brian updated the council on retiree insurance. Anthem has rejected our request, but Paula will try again and see if they will make an exception for us. She did mention we can provide retiree coverage through COBRA, but the time period for COBRA coverage is limited.

Brian submitted the paperwork to renew our HRA plan with Basic. Motion was made by Kim Burnett to approve the renewal, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Parks and Rec:** The application for the Next Level Trails grant has been submitted. The scope of the project was expanded since the value of the land owned by the town can count toward our matching portion of the grant. Ron asked to have Misty write a thank you letter to ~~Bryan~~<sup>Brad</sup>, his father, and Tim Metzger for their work.

The council backtracked to utility business. Misty left 2022 appropriations for water and sewer for council approval. Motion was made by Cheryl Amos to approve the 2022 appropriations, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Misty also submitted a request to get a vehicle for the billing office, so they won't have to use their personal vehicles for bank trips and other runs. Misty received quotes of \$29,725.40 for a 4-wheel drive Explorer and \$30,135 for a 2-wheel drive Explorer. Bob offered to get another bid.

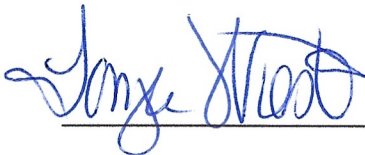
Misty left 2022 appropriations for storm for council approval. Motion was made by Ron Whitledge to approve the 2022 appropriations, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**New Business:** Cheryl suggested paying the employees a stipend since so many have struggled through Covid. She'd like to see the fire department included and pay on the 21<sup>st</sup> if possible. Motion was made by Cheryl Amos to approve stipends for employees and the fire department, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Sandy asked about Christmas lights and suggested adding it to old business on the agenda. Tonya said we may not be able to hang them this year since the maintenance is much more work than expected and we're getting a late start.

**Claims:** Cheryl Amos made a motion to approve claims as presented in the amount of \$503,623.79, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Tonya Wester to recess the meeting, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.



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Tonya Wester, Council President

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Brian Pace, Clerk Treasurer