

September 19, 2022

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order September 19, 2022, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Roll call: Present - Cheryl Amos, Sandy Elder, Tonya Wester, Ron Whitledge

Absent - Kim Burnett

Pledge of Allegiance

Minutes: Motion was made by Cheryl Amos to approve the regular minutes for September 6, 2022, second by Sandy Elder. **Roll call:** Cheryl Amos, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Citizens on the agenda: Susan Cowen from Baker Tilly attended the meeting remotely and presented the 2023 budget to the town council. There are 5 points she addressed with the council: 1.) LRS, MVH, and parks and rec funds are expected to disburse more funds than they received in revenue. The LRS and MVH funds will decrease paving in the next budget and the parks fund budget was decreased to help balance it, but they will need to be monitored. 2.) Police wages budget was increased to include the additional money requested for part time employees. 3.) We collected 10% less PS LIT revenue than expected. Susan said the county can reserve some of the PS LIT funds and distribute them to fire departments and we expect 10% to be withheld again for 2023. Tonya asked Brian to check with the county and determine if our fire department can receive funds. 4.) Susan recommended developing a 3 to 5 year capital asset plan to help with planning future budgets in the EDIT and PS LIT funds. 5.) Cash reserves meet or exceed the 15% minimum recommended for both 2022 and 2023. Susan added that our certified NAV increased a lot and our CCD rate is below .05, so we should consider appealing our maximum levy and re-establishing our CCD rate.

Town Attorney: Josh talked with county attorney about redistricting and he would like to be able to draft an ordinance by next meeting.

Josh reminded the council that they will need to replace Rob soon. Tonya said she'll reach out to the recruitment firms again.

Police Chief: Report emailed. Bob reminded Josh to look into annexing properties on our border to eliminate storm fee disputes.

Fire Chief: Report emailed.

Director of Public Services: Report emailed. Rob submitted our Water Construction Standards document to the council for approval. He's submitted it previously, but it was never formally approved.

Ron asked if changes were red-lined and Rob said that he distributed the final version which doesn't have red lines. Tonya asked if it needs approval soon or if it can wait till next meeting so the council can review a red-lined version or compare it to the older version. Rob agreed.

Rob left pay app #7 for the Phosphorous Removal project to be paid to Ragle in the net amount of \$90,185 for approval. Motion was made by Ron Whitledge to approve pay app #7, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob updated the council on Baker Rd. We are mostly finished and proceeding without Boonville's easement.

Rob presented a contract with BLN for State St. engineering work between Washington St. and Nancy Lane. It is one of the biggest sources of leaks now and we're looking at modifying draining too. Motion was made by Ron Whitledge to approve the contract, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob notified the council of an issue with a sewer tap. They found a busted sewer tap during maintenance in the town limit. The homeowner has refused to fix it. He reviewed records and can't find anything showing a tap fee was paid and doesn't believe it would have been approved if inspected by us. This isn't normally an issue, but the homeowner has been resistant. Normally we issue a 30-day notice. Josh suggested it could be the unexpected cost that's an issue and they may be more cooperative if we can offer a payment plan for repairs. Rob believes it will cost approximately 8-12 thousand to repair due to how deep it is. Tony asked Rob to start with a notice and we can discuss a payment plan if needed.

Rob notified the council that the Chandler Water Tower will be shutdown September 26 for maintenance, but service will not be disrupted. Also, he has interviewed people and will have a background check and drug test finished by next meeting to select new office employees.

Utility Administrator: Report emailed.

Environmental Manager: Michael apologized since he thought his email report went through, but he printed hard copies for the council. Michael notified the council he attended 12 classes at the INAFSM meeting and enjoyed his experience there. He also notified the council that the stormwater board voted to change their meeting time so he would be able to attend county commissioner meetings and they've agreed to meet at 6pm. Michael also mentioned that the APC is discussing changing permit requirements since a significant amount of construction can be done within 25 sq. ft. and it currently allows construction to begin before materials are delivered.

Clerk Treasurer: Report emailed. Brian shared maps with the council of the proposed district changes. They agreed on change 3 which reduces the population spread to 24-25% per district and keeps them contiguous.

Parks and Rec: Ron presented information to the council on Newburgh's splash park costs. Their total project cost was \$1.8 million, but it includes much more than we are considering. Lamar is working on a presentation and the fee will be less than \$3,500. He's talked with town residents and has received positive feedback.

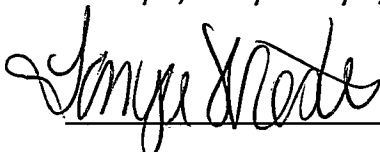
Tonya discussed renting the softball fields. A group approached her about renting the fields for a fundraiser softball tournament. Cheryl asked about the bathroom condition and Tonya said they've offered to do clean up before and after. Ron said he's ok with it if they cover the operating expenses. Cheryl suggested requiring insurance coverage and we need to make sure it doesn't interfere with current teams using the fields. After discussion, the council agreed to charge \$300.

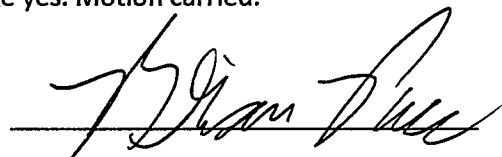
Misty presented table and chair quotes. There are 2 ADA tables and 8 regular tables in the quote and with shipping it'll cost \$10,033.42. The tables have anti-skateboard tabs to prevent misuse. The quote for banquet style chairs is for \$11,125 and includes 250 chairs. Tonya suggested moving the tables at the small park to the sports park and installing the new ones at the small park. Cheryl mentioned that we originally discussed earmarking \$13,688 in ARP funds for the park, so she suggested order chairs now and look into other funds before purchasing the tables. Motion was made by Cheryl Amos to purchase 250 chairs for \$11,125, second by Tony Wester. **Roll call:** Cheryl Amos yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Old Business: Ron met with Jason and checked the decorations. They have new brackets and are ready to hang. Supercutz will provide a lift on the Wednesday before or after Thanksgiving, but he still needs to verify if they will install them or if we will have to. He also mentioned that we can rejuvenate the old ones if we can get enough volunteers to work on them.

Claims: Ron Whitledge made a motion to approve claims as presented in the amount of \$847,894.88, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Cheryl Amos to recess the meeting, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.



Tonya Wester, Council President

Brian Pace, Clerk Treasurer