

June 2, 2025

### Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order June 2, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

**Roll call: Present** – Cheryl Amos, Tom Burnett, Sarah Eller, Tonya Wester, Ron Whitledge

**Absent** – None

#### **Pledge of Allegiance**

**Minutes:** Motion to approve minutes as presented was made by Ron Whitledge and seconded by Cheryl Amos. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion passed.

**Town attorney:** Town Attorney Josh Claybourn presented Ordinance 2025-05, an ordinance regulating prohibited activities in town parks, including a provision requiring children under age 13 to be accompanied by an adult. Council discussed the enforcement challenges and potential revision of the age threshold but agreed to proceed with the ordinance as written. A motion to adopt Ordinance 2025-05 on final reading was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

Ordinance 2025-06, establishing a rental fee for hydrant meters, was introduced and discussed. Director of Public Works Tyler Kinder explained the rationale for the ordinance, citing equipment damage and non-reimbursed costs. Council requested an amendment to include repair costs for hydrant damage. A motion to approve the ordinance on first reading with the noted amendment was made by Sarah Eller and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

**Police Chief:** Chief Kirk Tevault reported receiving a settlement offer for the totaled 2022 patrol vehicle and that two new officers and a reserve are in training. He provided updates on lighting and utility issues affecting the station construction timeline.

**Director of Public Services:** presented a funding plan to acquire 8–9 acres of land behind the water plant to protect potential future wells. The proposal involved using SDC funds for initial purchase and reimbursing from open market bond proceeds later. A motion to proceed with the acquisition as outlined was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

**Environmental Manager:** Michael Bell requested the promotion of Matt McGuyer from Level I to Level II due to exemplary performance and new certifications. A motion to approve the promotion was made by Cheryl Amos and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

**Clerk-Treasurer:** Kayla Litton presented a proposed change to the payroll calendar to ensure adequate time for processing and coverage in case of absence. After council discussion, it was agreed to revise the proposed timeline to a more generous stub pay period. Revised documents will be presented at the next meeting. No vote was taken; discussion only.

**Parks and Recreation Update:** An update was provided regarding improvements at the ballpark and upcoming summer league tournaments beginning in June. The stage AC unit is failing and will need replacement. Council will discuss lighting quotes and potential grant usage at the next meeting. Discussion only.

**Claims:** Claims totaling \$711,752.56 were presented. A motion to approve the claims as presented was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

#### **Tax Abatement Compliance Review**

##### ***Lambert Property (six buildings)***

All required CF-1 forms were submitted and reviewed. A motion to open and sign the compliance documents was made by Cheryl Amos and seconded by Tom Burnett. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried. 5-0.

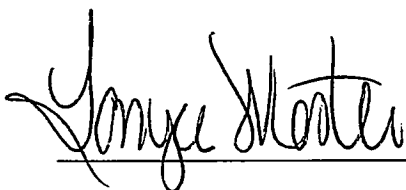
##### ***Emmie June Cove (Gardner and State Street properties)***

Council reviewed the CF-1 compliance statements showing the employment of two staff members across two properties. A motion to accept the filings was made by Cheryl Amos and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – yes, Tom Burnett – yes, Sarah Eller – yes, Tonya Wester – yes, Ron Whitledge – yes. Motion carried.

#### **Adjournment**

There being no further business, a motion to recess the meeting until June 16, 2025, was made by Ron Whitledge and seconded by Sarah Eller. Unanimous voice vote. Motion carried.

**Meeting adjourned.**



Tonya Wester, Council President

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Kayla Litton, Clerk Treasurer