



January 3, 2022

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order January 3, 2022, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Roll call: Present - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

Absent -

Pledge of Allegiance

Election of Officers: Motion was made by Cheryl Amos to appoint Tonya Wester to Town Council President, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Cheryl Amos to appoint Ron Whitledge to Town Council Vice-President, second by Tonya Wester. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Minutes: Ron pointed out a typo, in the Environmental manager's section it was typed instead of his. Motion was made by Kim Burnett to approve the December 20, 2021, regular meeting minutes with corrections, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Town Attorney: Josh presented the Ordinance 2021-05, an ordinance establishing salaries and wages for 2022. Josh briefly summarized the changes discussed at the previous meeting. Motion was made by Ron Whitledge to approve Ordinance 2021-05, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Josh presented a contract with his firm. He explained that there's a 3% increase in rates to be consistent with pay raises in the salary ordinance. Motion was made by Sandy Elder to approve the attorney agreement for 2022, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Josh briefly updated the council on the Water Transmission Main Project. They are working on easements and may have to pursue condemnations, but most people have cooperated and they are expected to be on budget.

Police Chief: Report emailed.

Fire Chief: Report emailed. Ron said he couldn't open the reports and asked for a different format next time. Josh suggested downloading the reports from Google Docs and pdf files.

Director of Public Services: Report emailed. Rob said he will provide a detailed update on the easements next meeting. He reported vehicle damage to the council, but the repairs have been paid by the contractor that caused it. They will continue to pick up bagged leaves as needed, but will put up the leaf vacuum for the year. He expects to have yearly reports ready by next meeting or soon after. He also let the council know to expect bids for the Jenner Rd Project at the next meeting.

Utility Administrator: Report emailed. Misty report that she sent tablet quotes. Tonya suggested using ARP funds. Ron mentioned that he feels a full AV system with tablets for the council would be very beneficial to meetings and make presentations easier. Tonya suggested keeping the tablets uniform and waiting till we can verify compatibility with the AV system.

Environmental Manager: Report emailed. Michael reported that we've received more permits than ever for 2021. He also reported there are 2 positions that will need to be replaced on the APC. Now that he's the environmental manager, his position is open and another member is looking to relocate and create a 2nd opening. Josh briefly explained some of the requirements for appointments, but advertising isn't required for Tonya's appointment. Tonya appointed ^{Dona} Williams to the APC to the position vacated by Michael Bell and asked Michael to post notice for the other position.

Clerk Treasurer: Report emailed. Brian confirmed with the council that we're ready to issue premium pay with ARP funds. He asked how he should distribute the checks and the council agreed to hand them to department heads to distribute. Rob asked Tonya to be at the garage to distribute them if her schedule permits.

Parks and Rec: Tonya discussed a grant information shared by Brad. There's a January 20 deadline for a Bicycle and Pedestrian Planning grant. The grant provides up to \$20,000 with no matching requirements. We're short on time, but Tonya would like to see if we can prepare an application on time. Kim will get in touch with Brad. Tonya also mentioned the grant we've applied for won't cover the labor cost to build the pump track. She suggested Kim get with Clint and Crystal from Super Cutz about volunteering.

Clint attended the meeting and updated the council on the Henry's property. They are cleaning the property and have mostly gutted the building. They will get in touch with Michael to see what can be done to make the most use of it.

Tonya discussed the property near Pinecrest that was donated to the town. Brian updated the council and couldn't find information on when it was originally donated or if we agreed to any commitments. Josh explained we could get appraisals and advertise for bids or issue a RFP and advertise for bids on a project. Tonya asked him to find the most economical option. Rob will look into the easements he has in the area.

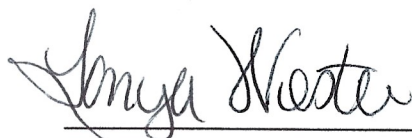
Tonya thanked Clint for getting the property cleaned up.

New Business: Chad delivered the 2022 renewal documents for the fire services agreement. Ron mentioned he would like to see the contract updated. Tonya asked Brian to draft a letter explaining we'd like to discuss a new contract with Chad and request he select a date within the first quarter of 2022 to start discussions.

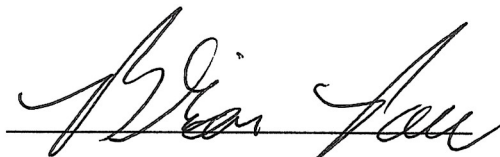
Old Business: Tonya mentioned she'd like to see us keep capital assets on the agenda even though we've finished our ledger. Due to changing requirements, Brian agreed that it will likely be an ongoing project.

Claims: Sandy Elder made a motion to approve claims as presented in the amount of \$453,220.04, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Tonya Wester to recess the meeting, second by Ron Whitledge. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

A handwritten signature in cursive script, reading "Tonya Wester", written over a horizontal line.

Tonya Wester, Council President

A handwritten signature in cursive script, reading "Brian Pace", written over a horizontal line.

Brian Pace, Clerk Treasurer