

January 3, 2023

## Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order January 3, 2023, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

**Roll call: Present** - Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

**Absent** – Cheryl Amos

### Pledge of Allegiance

**Election of Officers:** Kim nominated Ron for the office of vice-president, but Ron declined. Sandy nominated Kim to vice-president. Motion was made by Sandy Elder to appoint Kim as vice-president, second by Tonya Wester. **Roll call:** Kim Burnett abstain, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Kim nominated Tonya for the office of president. Motion was made by Kim Burnett to appoint Tonya as president, second by Sandy Elder. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge present. Motion carried.

**Minutes:** Minutes for the December 19, 2022 regular meeting were presented to the council. Sandy corrected an error, she abstained on the vote of Doug Elder's appointment. Motion was made by Ron Whitledge to approve the minutes with the correction, second by Kim Burnett. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Town Attorney:** Josh presented the 2022-12 Salary Ordinance. Josh said there were no changes since the last meeting. Tonya felt that additional language was needed to clarify which <sup>officers</sup> qualify for longevity pay. After some discussion with the council, she asked Josh to modify the ordinance so only the assistant chief and full time deputies receive longevity pay. Motion was made by Sandy Elder to approve Ordinance 2022-12, second by Kim Burnett. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge present. Motion carried.

Josh presented the union contract. Josh explained that some of the language under holiday on page 17 was changed to eliminate references to comp time, but everything else remained the same. Motion was made by Kim Burnett to approve the union contract, second by Sandy Elder. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge present. Motion carried.

Josh submitted ordinance 2023-01 for storm ditch maintenance. Michael explained that there are 8 designated outfalls that we are responsible for maintaining. There are maintenance issues with 2 of them since the ditches are steep and can't easily be maintained by the homeowner. The ordinance will allow the town to maintain them, but he asked Josh to make the ordinance as general as possible to avoid obligating the town to anything. The storm board already held a public hearing and approved the

ordinance. Michael explained that he's already worked it into his budget. Tonya suggested tiling it so eliminate costs. Ron said he'd like to see addresses and suggested charging homeowners for failure to maintain their storm system. Tonya suggested sending a notice through utility bills, but Sandy warned her that few people take the time to read them. Michael suggested using a text alert. Tonya asked Michael to provide address to add to the ordinance by next meeting. Motion was made by Ron Whitledge to approve Ordinance 2023-01, second by Kim Burnett. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

**Police Chief:** Report emailed. Kirk attended in Bob's place. He informed the council that the new cars are in, we hired a new officer, Boyle, and Turner and Boyle will go to the academy soon.

**Fire Chief:** Report emailed. Tonya reminded everyone that the surplus notice for the Jeep has been published and we are already receiving bids.

**Director of Public Services:** Report emailed. Rob informed the council that the required documents for tap fees have been signed and the new charges will be in effect February. The hatch for the Jenner Rd project was designed wrong by Wessler Engineering. Rob sent a demand letter asking them to correct it at their cost and will see how they respond before going forward. Rob also mentioned that we held up well during the freeze.

**Utility Administrator:** Report emailed. Misty reported that she is getting started on year end. Tonya asked about putting up decorations. Misty said she talked with Jason and they will get started soon, but she wasn't sure about the decorations on the highway. Rob said he will get with Jason for the highway decorations.

**Environmental Manager:** Report emailed. Michael reported that the USDA homes, called Evanda Estates, will begin construction soon. They want to change Willow Cove to Willow Court and they are planning a fence to separate the property from the nearby duplexes. Sandy asked how many homes will be build and Michael responded that 25 are planned. Michael said he's happy with the construction quality. Rob asked if there's a procedure for changing the road name and Josh explained that it's not the town's responsibility to do that but they will be required to inform us when they do change it. Michael explained that it's currently a private road.

Tonya asked if they're getting close to issuing leases for Emmie-June? Michael said yes, they are on course to finish construction in April.

Sandy backtracked and asked about who would do work on the outfalls if the town maintains them. Michael said he has some bids and will work with Rob to see what we can do ourselves.

**Clerk Treasurer:** Report emailed. Brian presented an invoice to encumber for the fire department. It's for Nichols Fire & Fleet for \$5,902.99 in pump repairs. Motion was made by Ron Whitledge to approve the encumbrance, second by Sandy Elder. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Brian submitted the renewal agreement for 2023 Fire Services with Ohio Township. Tonya explained that the renewal expires in June this time since the township wants to discuss a new contract. Motion was made by Ron Whitledge to approve 2023 renewal, second by Sandy Elder. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

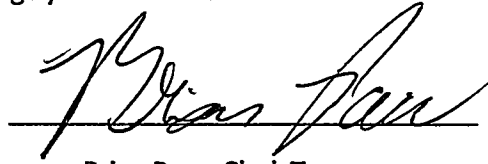
Tonya reminded the council they have an executive meeting with the fire department before the next regular meeting. They may have some ideas they would like to share for the new contract.

**Claims:** Kim Burnett made a motion to approve claims as presented in the amount of \$669,909.61, second by Ron Whitledge. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Ron Whitledge to recess the meeting, second by Kim Burnett. **Roll call:** Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.



Tonya Wester, Council President



Brian Pace, Clerk Treasurer