

May 1, 2023

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order May 1, 2023, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Roll call: Present - Cheryl Amos, Kim Burnett, Sandy Elder, Tonya Wester, Ron Whitledge

Absent –

Pledge of Allegiance

Minutes: Minutes for the April 17, 2023, regular meeting and April 26, 2023, executive meeting were presented to the council. Sandy noticed a typo, “with” needs to be deleted under the attorney’s section. Motion was made by Cheryl Amos to approve the minutes with the typo corrected, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Comments from Citizens: Rita attended the meeting and presented a summary of our insurance renewals. She apologized for the quote coming in so late and explained that she started in February as usual. Tonya read the cost breakdown, \$110,399 for property and auto, \$54,040 for excess earthquake, \$15,466.23 for cyber, and \$18,973 for worker’s comp. Motion was made by Cheryl Amos to approve the renewal, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Town Attorney: Josh reported that he’ll get a draft of the updated handbook ready to review by the next meeting.

Police Chief: Report emailed. Kirk mentioned that 2 employees graduated from the academy and will start patrolling soon.

Fire Chief: Report emailed. Tonya let the council know that their fire department’s engine is having problems again and it’s not the pump this time.

Director of Public Services: Report emailed. Rob presented the notice of award for Phase III to Reynolds Construction with the winning bid of \$15,329,480 to the council for approval. Rob said this will be the last step in the water utilities 20-year plan. Motion was made by Kim Burnett to approve the notice of award, second by Cheryl Amos. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Rob updated the council on the Jenner Rd ^{lift} station. It’s complete and will manage half of the Bell Rd basin’s capacity. Now that this project is complete, they plan to start investigating the pipes for leaks.

Tonya invited the council to discuss the newly created position of assistant director. Cheryl mentioned that she is disappointed by the lack of applicants. Rob let her know that we did advertise it through the major utility organizations, but Cheryl added that she didn't think it was his fault. Tonya invited the council to suggest an appointment to the position. Motion was made by Sandy Elder to hire Tyler Kinder as assistant director, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Tonya suggested making it effective at the start of the next payroll cycle, May 10. Rob said he has a transition plan and will get started immediately. Tonya asked about replacing his current position and Rob said he's started talking about how to manage his responsibilities with other employees and will send the council information soon.

Utility Administrator: Report emailed. Misty presented a quote for electrical work for the additional pole decorations. The total is \$4,390 to install electric and light sensors to 6 poles. She will ask CenterPoint to test electrical on 2 poles while they are doing work in town. Motion was made by Cheryl Amos to go forward with the electrical work, second by Sandy elder. **Roll call:** Cheryl Amos yes, Kim Burnett abstain, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Environmental Manager: Report emailed. Michael added that the streetlight plan for Mallard Circle and Heim Ridge is finished and it's in CenterPoint's hands now.

Michael updated the council on nuisance buildings. The legal issues with 210 N Iowa have been resolved and the buyers are going forward. Michael is still looking for contractors to clean up the properties on Kentucky and Washington.

Michael added that he will be absent next meeting since he will be attending the annual MS4 meeting.

Michael asked if it's possible to create a payment plan added to utility bills for residents that need help cleaning up their culverts but can't afford a lump sum payment. Tonya said she doesn't believe our employees would have time to do the work, so he would probably need to find a contractor and possibly get a bulk price. Larry said the town would have to set a budget to borrow from and Josh asked Michael how big of a budget he would need. Michael said he would initially estimate \$20,000 to \$40,000 per year would be needed. Tonya said she'd like to see it set up as a revolving account so it's sustains itself and asked how many people would need work. Sandy asked if people are asking us to set up payments and Michael explained that he's received comments that people can't afford it so he's trying to create ideas to solve the issue. Tonya said some people may need their hand forced, but she asked him to start with determining a budget and get quotes for service. The council agreed they're open to the idea.

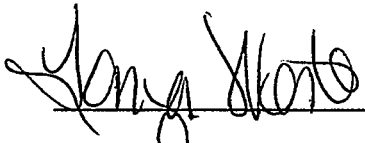
Clerk Treasurer: Report emailed.

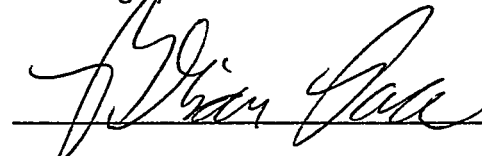
Parks and Rec: Tonya announced that our bike park would be featured in Trail Head's May Bike Rally.

Old Business: Cheryl asked if anyone has heard any updates on Kemper's? Tonya noticed the parking lot was full a few days ago, but Michael explained that those vehicle were related to the Emmie June Cove project. Michael added that he heard Hi-Tech Sheet Metal would like to buy it.

Claims: Cheryl Amos made a motion to approve claims as presented in the amount of \$608,783.26, second by Sandy Elder. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.

Motion was made by Cheryl Amos to recess the meeting, second by Kim Burnett. **Roll call:** Cheryl Amos yes, Kim Burnett yes, Sandy Elder yes, Tonya Wester yes, Ron Whitledge yes. Motion carried.



Tonya Wester, Council President

Brian Pace, Clerk Treasurer