



July 21, 2025

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order on July 21, 2025, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Roll call: Present –Sarah Eller, Tonya Wester, Ron Whitledge

Absent – Cheryl Amos, Tom Burnett

Pledge of Allegiance

Minutes: Council reviewed the minutes from the July 7, 2025, meeting. A correction was noted by Ron Whitledge to change the phrase “failed steel bid” to “failed sealed bid” under the Fire Chief’s report. Motion to approve the minutes from July 7, 2025, with the correction as noted was made by Ron Whitledge and seconded by Sarah Eller. **Roll call vote:** Cheryl Amos – absent; Tom Burnett – absent; Sarah Eller – yes; Ron Whitledge – yes; Tonya Wester – yes. **Motion passed.**

Town Attorney: Josh Claybourn provided an update on bond financing. The bond anticipation note (BAN) used to fund recent utility projects will be due in October, at which time the formal bond issuance—already approved by prior ordinances—will be completed. He will provide more updates as the date approaches. Otherwise, he reported that department heads have remained compliant and diligent.

Fire Department: Tonya Wester reported on Chief Spencer Wester’s behalf that the department had completed its walkthrough, noting only minor punch list items. Final concrete work is pending but scheduled. A sign removal on the property was delayed due to crane availability; however, arrangements are in place to complete it in the coming week, weather permitting. Tonya emphasized urgency due to National Night Out being planned for the site.

Director of Public Services: Tyler submitted a quote for seven park lights. While five lights will be funded through a grant, two additional lights were recommended for purchase to capitalize on bulk pricing and shipping efficiency. Tyler also offered to purchase two lights from utility funds if needed. Kayla clarified that LRS and MVH funds cannot be used, but other eligible funds are available. Choice to proceed with ordering all seven lights—with five funded through the grant and the remaining two to be determined—was agreed to by consensus. No formal vote was taken.

Utility Administrator: Misty was on vacation but reported two items via email:

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Minutes available at <https://www.townofchandler.org/about/chandler-town-council/town-council-meeting-notes/>

Meetings livestreamed and recorded on the Town of Chandler YouTube page at:
<https://www.youtube.com/@townofchandler3973>

A muskrat is being relocated from the park pending a permit to move it. She also informed council that a request was made by a disc golf player for a bench near basket five due to the distance from parking. Council supported the request and will allow Misty to proceed with identifying pricing and installation.

Environmental Manager Michael reported that the Community Crossings Matching Grant timeline had changed; applications are now only accepted once annually in October, with awards released in 2026. Plans are ongoing to pave Gardner Road and refresh striping near the school. Michael also reported that a remediation contractor will begin work on Monroe Avenue to replugin a previously patched area. Drilling is expected to reach 135 feet to install new plugs and ensure no leakage. Additionally, multiple properties on Monroe Avenue and First Street are under consideration for DNR-funded demolition. The process has slowed due to changed protocols and mortgage clearance requirements.

Clerk-Treasurer: Kayla clarified that LRS and MVH funds are restricted and confirmed that alternate funds are available for the park lighting project. She had no further updates.

Claims: Council reviewed claims totaling \$530,396.59. There were no questions or discussion. Motion to approve claims as presented was made by Ron Whitledge and seconded by Sarah Eller. **Roll call vote:** Cheryl Amos – absent; Tom Burnett – absent; Sarah Eller – yes; Ron Whitledge – yes; Tonya Wester – yes. **Motion passed.**

Adjournment

Motion to adjourn was made by Sarah Eller and seconded by Ron Whitledge until the next regularly scheduled meeting on August 4th. All in favor. **Meeting adjourned.**



Tonya Wester, Council President



Kayla Litton, Clerk Treasurer