

Aug 18, 2025

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order on August 18, 2025, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Present – Cheryl Amos, Tom Burnett, Sarah Eller, Tonya Wester, Ron Whitledge

Absent – none

Pledge of Allegiance

Minutes: Council reviewed the minutes from the August 4, 2025, meeting. Motion to approve the minutes as presented was made by Cheryl Amos and seconded by Ron Whitledge. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Town Attorney: Attorney Joshua Claybourn presented the amended and restated Co-operation Agreement with Ohio Township for fire protection services. The agreement consolidates prior amendments into a single document, increases annual payment to \$24,000 including additional equipment costs, and includes a detailed equipment list. Motion to approve the amended and restated agreement was made by Tom Burnett and seconded by Sarah Eller. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Josh also introduced Ordinance 2025-08, amending Section 150.13 of the Municipal Code to require a certificate of occupancy when a home is substantially improved or damaged before being re-occupied. Council discussed applicability to vacant homes and inspections. Motion to approve Ordinance 2025-08 on first reading was made by Ron Whitledge and seconded by Cheryl Amos. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.** Final reading will occur at the next meeting.

Council next considered Ordinance 2025-09, amending the salary ordinance to create the position of Building and Floodplain Manager at the Maintenance Worker III pay level (\$25.46/hour), with 2025 costs to be paid from the Storm Water Fund. Motion to approve Ordinance 2025-09 was made by Sarah Eller and seconded by Ron Whitledge. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Two rezoning ordinances related to the Speedway project were then presented. Ordinance 2025-10 rezoned property from R-1 to R-4 multi-family. Motion to suspend the rules and adopt on first reading was made by Cheryl Amos and seconded by Ron Whitledge. **Roll call vote:** Cheryl Amos – yes; Tom

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Minutes available at <https://www.townofchandler.org/about/chandler-town-council/town-council-meeting-notes/>

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Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.** Motion to adopt Ordinance 2025-10 was made by Ron Whitledge and seconded by Cheryl Amos. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Ordinance 2025-11 rezoned a parcel described as Exhibit A from C-3 to R-1 and Exhibit B from C-3 to R-2. Motion to suspend the rules and adopt on first reading was made by Cheryl Amos and seconded by Ron Whitledge. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.** Motion to adopt Ordinance 2025-11 was made by Cheryl Amos and seconded by Sarah Eller. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Fire Department: The Fire Department reported the new brush truck is in service and concrete work at the station is complete, with signage installed. The department requested Council approval to explore formation of a fire territory with neighboring departments due to growth and call volume. Council consented to allow outside accountants to begin analysis, with Town review to follow.

Director of Public Services: Report emailed. Report noted park lighting orders, with placement of two additional lights pending Council discussion.

Utility Administrator: Misty Denk reported the new online payment system has launched, with positive community use, and preparations are underway to convert the utility office to file-based software. She also reported increasing demand for baseball and softball fields and suggested executive discussion regarding scheduling for 2026. She announced the Halloween Party will be held October 25 and the Christmas event on November 22, and discussed playground and decoration upgrades due to a donation gifted from Donny Derrington Memorial Funds. A potential new vendor and possible grant opportunities for new play equipment were also briefly discussed.

Environmental Director: Michael Bell reported continued work with **EMPO** to correct road inventory and reimbursement records. Council discussed striping at the Highway 62 intersection, likely under INDOT jurisdiction.

Clerk-Treasurer: requested authorization to add Allison Marshall as an ACH signatory for payroll processing. Motion to approve was made by Cheryl Amos and seconded by Sarah Eller. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Litton also requested Council set budget hearing dates. Council agreed to hold the public hearing on September 15, 2025, and adoption on October 6, 2025, during regular meetings.

Claims: Council reviewed claims totaling \$585,634.26. Motion to approve claims as presented was made by Ron Whitledge and seconded by Cheryl Amos. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. **Motion passed.**

Adjournment

Motion to adjourn was made by Ron Whitledge and seconded by Cheryl Amos until the next regularly

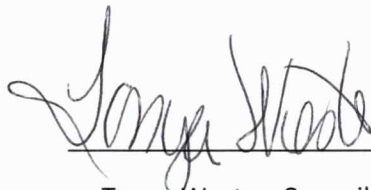
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scheduled meeting on September 2, 2025, due to the Labor Day holiday. All in favor. **Meeting adjourned.**



Tonya Wester, Council President



Kayla Litton, Clerk Treasurer