

Dec 15, 2025

Town of Chandler Council Meeting Minutes

The Chandler Town Council meeting was called to order on Dec 15, 2025, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

Present – Cheryl Amos, Tom Burnett, Sarah Eller, Tonya Wester, Ron Whitledge

Absent – none

Pledge of Allegiance

Minutes: Council reviewed the Dec 1, 2025 regular meeting minutes and the Dec 11, 2025 executive session minutes. No corrections were requested. Motion to approve both sets of minutes as presented was made by Sarah Eller and seconded by Cheryl Amos. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – abstained. Motion passed.

Water Tower Project Sealed Bids: Town Attorney Joshua Clayborn opened sealed bids for the water tower project, described as replacement of two existing towers (240,000-gallon and 300,000-gallon) with one larger tank to improve capacity and growth capability.

Bids received and read aloud:

- Phoenix Fabricators and Erectors, LLC (Avon, IN): **\$8,552,962**
- Landmark Structures (Southlake, TX): **\$8,369,000**
- CB&I Storage Tank Solutions (Plainfield, IL): **\$9,670,000**
- Caldwell Tanks, Inc. (Louisville, KY): **\$8,193,600**

Council stated bids will be reviewed for completeness (insurance, bonds, and responsible bidder requirements) and referred to engineering for analysis and recommendation. Motion to table the bids and forward to engineering for review and recommendation was made by Ron Whitledge and seconded by Cheryl Amos. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Town Attorney: Joshua Clayborn presented Council Ordinance 2025-10, the 2026 salary ordinance, including corrections and redline changes. Updates discussed included a correction to the Street/Stormwater Tech II rate, and consolidation of certain utility lead classifications into a single “Head of Department” designation. Council clarified that the effective date is January 1, 2026.

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Minutes available at <https://www.townofchandler.org/about/chandler-town-council/town-council-meeting-notes/>

Meetings livestreamed and recorded on the Town of Chandler YouTube page at:
<https://www.youtube.com/@townofchandler3973>

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Motion to suspend the rules and adopt on first reading was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Josh also presented the 2025 union agreement as presented with redline changes. A correction was noted on page 18, where the agreement should read 336 hours instead of 720 hours.

Motion to approve the 2025 union agreement with the correction on page 18 to read 336 hours was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Josh presented the annual legal services agreement with Jackson Kelly for 2026, including the standard retainer increase.

Motion to approve the 2026 legal services agreement with Jackson Kelly was made by Ron Whitledge and seconded by Cheryl Amos. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Police Chief: Chief Kirk Tevault Police Chief reported that the Town's eighth officer started employment and is in field training (approximately three months) and that Officer McDaniel is graduating from the academy on Wednesday and will complete field training afterward.

Fire Department: Report emailed. Council noted the department has implemented a new county response system. Council also noted appreciation for those able to attend the department Christmas party.

Director of Public Services: Tyler Kinder presented several items. Council reviewed Pay Application #19 for the transmission main project in the amount of \$46,730.17, noted as the final pay application due to additional restoration/cleanup work.

Motion to approve Pay Application #19 to Reynolds for the transmission main project was made by Sarah Eller and seconded by Tom Burnett. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Council reviewed Change Order #3 in the amount of (\$378,399.16), described as a cost reduction and bringing total construction savings to approximately \$755,000.

Motion to approve Change Order #3 was made by Cheryl Amos and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Council reviewed an engineering services contract with Egis for the well field expansion study.

Motion to approve the engineering services contract for the well field expansion was made by Cheryl Amos and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Utility Administrator: Misty Denk reported no utilities items, noting year-end closeout activities. For Parks, Council discussed renewal of sports park user contracts and how to address lighting costs.

Council approved revising the contract to charge:

\$800 per year for a field with lights

\$450 per year for a field without lights

Motion to amend the contract rates as stated was made by Cheryl Amos and seconded by Sarah Eller. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Council also discussed keys/locks and approved adding a fee for lost keys or lock replacement.

Motion to add a \$300 lost key/lock replacement fee to the contract was made by Cheryl Amos and seconded by Tom Burnett. Roll call vote: Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

Parks also reported approximately \$5,000 remaining in the parks budget after current payments, and discussed possible year-end purchases (bench and playground border materials). No formal action was taken.

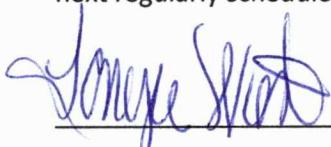
Environmental Director: Michael Bell reported difficulty filling openings and requested reappointment/appointments for Donna Williams to relevant boards (APC and MS4). Tonya Wester nominated Donna for another APC term.

Clerk-Treasurer: Kayla Litton reported no items other than routine matters and discussed the levy appeal status, noting ongoing discussions with Baker Tilly and pending guidance

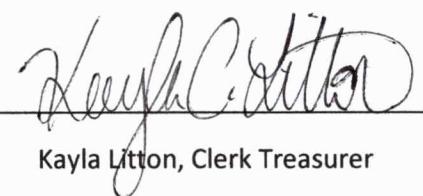
Old Business: Council discussed the Emmy June development tax abatement, reviewed historical records, and confirmed the original intent and prior Council action approving 100% abatement for 10 years (improvements portion), connected to grant scoring and redevelopment of the property. Council indicated agreement to honor the original terms and to communicate that interpretation in follow-up discussion.

Claims: Claims totaling \$498,249.59 were presented for approval. Motion to approve claims as presented was made by Tom Burnett and seconded by Cheryl Amos. **Roll call vote:** Cheryl Amos – yes; Tom Burnett – yes; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – absent. **Motion passed.**

Adjournment: Motion was made by Ron Whitledge and seconded by Cheryl Amos to recess until the next regularly scheduled meeting on Jan 5th. **All in favor.**



Tonya Wester, Council President



Kayla Litton, Clerk Treasurer