

**January 20, 2026**

**Town of Chandler Council Meeting Minutes**

The Chandler Town Council meeting was called to order on Jan 20, 2026, at the Chandler Town Hall, 401 E. Lincoln Ave. at 6:00 p.m.

**Present** –Sarah Eller, Tonya Wester, Ron Whitledge

**Absent** – Cheryl Amos, Tom Burnett

**Pledge of Allegiance**

**Minutes:** Council reviewed the January 5, 2026 meeting minutes. A motion to accept the minutes as presented was made by Sarah Eller and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – absent; Tom Burnett – absent; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

**Town Attorney:** Joshua Claybourn had no action items or ordinances to present. He noted handling various minor matters and fielding questions from department heads but reported no items requiring Council action at this meeting.

**Fire Department:** No written report was submitted.

**Police Chief:** No report was presented.

**Director of Public Services:** Tyler Kinder presented the Tentative Notice of Award for the water tower project. Based on the recommendation from Egis, Council considered awarding the project to Caldwell Tanks, the lowest bidder at \$8,193,000. This tentative notice indicates that once bonds are received, the project will be formally awarded to Caldwell Tanks. A motion to accept the Tentative Notice of Award for Caldwell Tanks was made by Sarah Eller and seconded by Ron Whitledge. Roll call vote: Cheryl Amos – absent; Tom Burnett – absent; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

A resident from the McCool Road area (near State Road 62) inquired about the schedule for bringing sewer service to that annexation area. Tyler reported he has not been contacted directly by residents but confirmed the town is working with Scott Miller on a new bond to fund that project. He noted that the project is past due and must move forward, though specific dates are not yet available pending finalization of project cost estimates and rate impact analysis.

**Utility Administrator:** Misty Denk reported that the town held a meeting the previous week with Scott Miller to review financial numbers for the sewer extension project. Once year-end closeout is completed

Jan 20, 2026

1 | Page

Minutes available at <https://www.townofchandler.org/about/chandler-town-council/town-council-meeting-notes/>

Meetings livestreamed and recorded on the Town of Chandler YouTube page at: <https://www.youtube.com/@townofchandler3973>

(projected for the first week of February), Scott will update the numbers. Tyler is working on finalizing project cost estimates so all information can be compiled to determine financing options. Scott Miller will likely recommend refinancing some existing bonds at lower rates and consolidating them with the new project financing. Council should receive recommendations within the next month or two. Misty confirmed the year-end closeout remains on track for completion during the first week of February.

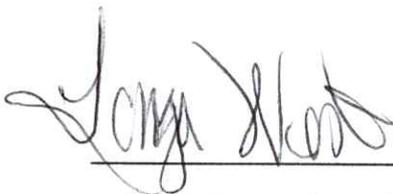
**Environmental Director:** Michael Bell was out of town and did not attend the meeting. He had previously indicated his anticipation of moving forward on the Towhee property matter at this meeting. Council noted that Resolution 2026-01 adopting the fiscal plan for the Towhee annexation was approved at the previous meeting, and the matter will continue to progress.

**Clerk-Treasurer:** Kayla Litton provided nepotism and conflict of interest disclosure forms to Council members for completion. These forms are required to be filed annually. Kayla will retain copies and provide copies to the Council President as required. She reported that November accounts were closed that day, and year-end closeout remains on track for completion during the first week of February. She is currently learning and working on W-2 processing for the first time in this role, and the process is progressing well.

Tonya asked follow-up questions regarding an issue with Town employee's 457(b) plan and why it was not caught earlier. Kayla explained the system had been set to automatically create invoices which remained outstanding, and the issue was not identified in a timely. Council discussed the importance of ensuring the issue does not recur and emphasized that Council should be informed promptly in the future if similar issues arise. Kayla stated she has added additional checks to her monthly checklist and will ensure Council is notified of such things moving forward.

**Claims:** Claims totaling \$628,573.62 were presented for approval. A motion to approve claims as presented was made by Ron Whitledge and seconded by Sarah Eller. Roll call vote: Cheryl Amos – absent; Tom Burnett – absent; Sarah Eller – yes; Tonya Wester – yes; Ron Whitledge – yes. Motion passed.

**Adjournment:** A motion was made by Ron Whitledge and seconded by Sarah Eller to recess until the next regularly scheduled meeting on February 2, 2026. All in favor.



Tonya Wester, Council President



Kayla Litton, Clerk-Treasurer

Jan 20, 2026

Minutes available at <https://www.townofchandler.org/about/chandler-town-council/town-council-meeting-notes/>

Meetings livestreamed and recorded on the Town of Chandler YouTube page at: <https://www.youtube.com/@townofchandler3973>